LaCrosse Community Pride

Board of Directors meeting 04/15/2022

Present were: Paige, Peggy, Kathleen, Carol, Alex, Leslie, Kelli, Tami

Jeff called the meeting to order at **7:05am**

Peggy presented the **meeting minutes from the last meeting** (4/1)

Alex moved to approve with the amendments, Carol seconded the motion, motion carried

**Treasurer's Report (Paige):**

* SAMS administrator change in progress
* DUNS administrator change denied because we did not include UEI number. Jeff, Sarah, and Paige are working on fixing this.
* Jim got the annual HUD report turned in on time. An email was sent to Paige that the client security deposit account was underfunded. Paige is working with Bethany and Jim to remedy this.
* It was asked that the group receive Accounts Receivable reports from Bethany when they get financial reports.

**Bills:**

* TRACS billing-$87
* TNA $566.74 (Work on #5&6 changing out switch in both bathrooms)
* Justin and Bethany Payroll
* Startins $482.20

Kelli moved to pay bills, Kelli seconded, motion carried

**Grants:**

* Paige offered to help write grants for new refrigerators in any of the LCP businesses that need them.
* Sarah turned in the Colonial Dames grant asking for the maximum grant amount of $5,000. These funds would be used for a double sided, business sign to sit in front of the rock bunkhouses and service station as a means of promoting those entities as well as our funders. Award notices will be sent in June. If we receive it the funds need to be used in less than 1 year. There was discussion about asking Stanley’s if they are still selling columnar basalt off their ranch or if Union Cattle may have some to purchase/donate for the upright portion of the sign.
* Leslie and Sarah completed phase 1 of the Heritage Capital Project grant. This is the project

eligibility portion of the grant. If it is eligible, Leslie and Sarah will complete the rest of the application.

* We are required to fund ⅔ of the asking amount for the project. We are in desperate need to do some fundraising.
* Paige is going to ask for match money from some of the organizations she has received money from for COA.
* It was suggested we re-engage our relationship with Lloyd Stoess.
* Alex suggested we look into amending our by-laws to allow for membership which could lead to more people helping support the work of LCP

**Store Building:** Carol reminded Sarah it is time to call TNA to schedule HVAC service in the Gathering Place and Store. They also need to check the filter on the refrigerator.

**Apartments:**

* Sarah is working with Stratton Construction to get a handrail put up for the tenant in Apt. #2. He is going to see if McGregors Fab shop will custom bend us a pipe for him to install rather than purchasing a handrail from another company which would be very expensive.
* Sarah is working with Codi Titus at the school to get some kids to help take out the old rock and replace it with new rock. The rock and landscape fabric has already been purchased by Justin through Startin’s Repair.
* Carol reminded Sarah the handrails need painted at the apartments.

**Andrus Building:**

* New gutters were put on the building yesterday.
* The city has not been able to get the camera down the sewer to see if it is functional yet. It was suggested we talk to Cindy Andrus or Roger Downing to see if they know why the plumbing fixtures were removed.
* The old roof is still leaking. Leslie moved that we get a bid for replacing it, Kelli seconded, motion passed.

**Cafe:**

* Sarah has been asked to talk to Beth about making a rent payment since she is months behind. Kelli suggested that in a future meeting we discuss creating a management plan for Beth and the Cafe to help make it more sustainable.
* The grill hood was cleaned Tuesday. It will need done again in 6 months.

**Bank:** The bank pays LCP for their insurance. Bethany and Paige are creating an invoice to send to them for reimbursement for their insurance costs.

**Rockhouses:**

* Leslie is going to see if the .09 funds can be used for the cost of refinishing the sinks.
* Sarah found the missing 30” sink and has taken it to Duraglaze to have it refinished.
* Sarah found the door on BH#4 blown open Sunday afternoon. She said after inspecting the doors, the striker plates were not installed or not installed correctly.
* Sarah also said the East bathroom door will not unlock or open. It is installed swinging out, and is crooked in the frame. The spray-foam insulation has shifted the door frame and pinched the door.
* Alex said Scooter could look at it this weekend and give advice on how to proceed.
* Bob Krikac will be bringing students out Saturday to look at the Service Station. Alex will be meeting with them.
* Tami suggested we use an auger from the Ritzville Grain Growers flat house as a fountain at the Service station

**Executive Director report (Sarah):** Sarah shared the new LCP Brochure with the group.

**Economic Vitality:** No update

**Promotion:** No Update

**Design:** The design committee would like to work with the city and paint decorative crosswalks representing the agriculture found in LaCrosse. They will have to meet with the city council to discuss this idea. They are also working with Butch to see to it the murals on his building get repainted.

**Outreach:** No update

**Silent Auction:**

* Carol and Tami are meeting after this meeting to work on the Silent Auction.
* Tami has the donation letter to send out. Leslie offered to put it on LCP letterhead.
* It was suggested we ask for donations from the larger companies such as Walmart now because they have to run requests through corporate offices.
* Alex will donate books and maybe a Hooper hotel stay or something similar.
* COA could possibly donate the use of a bus for a tour around the area.
* It was discussed in the past, all board members were required to donate something.

**Museum Tours:** It was decided tours will be by appointment only this year.

**LCP apparel for Farmer’s Fest:** College Hill has mocked up some shirts with our logos on it. Sarah will take orders and get quotes on apparel board members are interested in and get it ordered for Farmer’s Fest. It would give us a more uniform look.

**Other:**

* Peggy signed a waiver to exempt us from terrorist insurance.
* Sarah should now be the contact for insurance, pop machines, and other emergencies.
* Carol was going to return the keys to the safe, but it won’t open. She feels the batteries are dead.
* Carol gave Sarah a list of maintenance duties she has been taking care of for LCP. Now Sarah is responsible for them.
* Carol reminded Sarah that she will need to collect the “additionally insured” documentation from each business that rents from LCP. A copy will need to go to McGregors Risk Management and Bethany will keep the hard copy in a file in her office. Businesses can mail them, but usually forget.

Next meeting is April 29th at 7am.

Peggy concluded the meeting at 8:53am.