LaCrosse Community Partners

Board of Directors meeting 8/25/2023

Present were: Alex, Jeff, Kathleen, Paige, Jamie, Tami, Sarah

Sarah called the meeting to order at **7:00 am**

Minutes from 8/11/23 were presented. Paige moved, and Jamie seconded to approve the minutes as written. Motion passed.

**Financial Report (Paige and Sarah):**

* When Sarah was renewing the business license she tried to update the mailing address. In the process she made it appear that LCP had opened a second location. Jim is trying to fix this.
* We have closed 2 accounts now. Once Jamie is sure there are no more checks out against the other accounts, the other 3 will be closed.
* Quickbooks says we can do direct deposit now, but Jamie is trying to set it up for free through the bank.
* Jamie is setting up a time to meet with Cassie to help clean up the books after closing the accounts. We will probably have to redo the reconciliation for the entire year.

**Grants:**

* Kenny is working with Partick Crow on getting a permit to install an EV charging station in town. He is also going to apply for a grant to put a level 2 charging station (overnight) in the extra lot at the rock houses. This could be a selling point for the bunkhouses.
* Kenny is working on a RCO recreation grant.
* Paige mentioned the pool might be eligible for that grant as well. She suggested we talk to Jody O. at the Port to help write the grant for a new pool motor.
* Kenny and Tami are going to look into the Safe Travel to School grant to help with installation of crosswalks by the rockhouses.

**Store Building:**

* Alex has an old cash register that could be displayed on the upper level of the grocery store. It would be nice if we could use that space for displays.

**Apartments:**

* Bethany had some questions regarding HUD paperwork. Paige was able to help get it done.
* It was suggested we offer Mike additional hours to pull weeds at both the apartments and the bunkhouses with Kathleen no longer living in town.

**Andrus Building:**

* Harrison Electric finished the lighting. It makes it much brighter there.
* Despite the ad in the Lewiston Tribune, no one has expressed interest in the building.
* The port is creating a flier to advertise for us.
* The water and sewer bill is $100 a month. Sarah asked if we could turn the water off while the building is not in use. It is a $20 fee to have it turned off and $20 to have it turned on. The board unanimously agreed. Sarah will get this done asap.

**Cafe:**

* Nothing to report

**Bank:** A new a/c unit was installed at the bank

**Rockhouses:**

* Sarah has been trying to strategically advertise the bunkhouses on Facebook during event weekends.
* Sarah talked to Jim at Colfax Computers. He recommends we put Cat 5 into each unit as the most reliable means of internet. He also suggested we look into T mobile wireless internet. It is $50 a month. Sarah will bring her unit in and see if it works in the bunkhouses.

**Service Station:**

* Paige has reached out to the architect firm that is doing the Malden food pantry. She has not heard back from them.
* Paige is going to reach out to Scott Ackerman to see who he is using as a contractor for his projects.
* Sarah needs to work on paperwork for the HCP grant to get refunded for the concrete sidewalks.

**Movie night:** Movie night is canceled due to the pool hosting a BBQ and free swim night. We are unable to reschedule with the fair and the harvest dinner coming up.

**Executive Director:**

* Sarah is meeting with Kara Reibold (ED Port of Whitman County) next Wednesday in LaCrosse. She will take her on a tour of LaCrosse.
* Sarah will be out of the office September 1-11 due to the Palouse Empire Fair.

**Vice President:** Alex volunteered to act as vice president until the end of the year.

**Recruiting New Members:** We are in need of more board members. It was suggested we ask Alice Hopkins and Alice Mackelit to join. Members are encouraged to ask other community members who would be a good fit to the group to join us.

**Harvest Dinner:** Sarah asked for a list of people to invite. She will start sending invitations next week.

**Meetings:** Tami suggested we have one general meeting a month and one executive board meeting a month. This would mean less of a time commitment for members. The group thought this would be ok. A more formal decision can be made next meeting.

Next meeting will be September 22 at 7am in the Gathering Place.

Sarah concluded the meeting at 8:03am.

**Action Items:**

**All: Update community service hours**

Alex- Move forward on getting an agreement for the railroad property the bunkhouse sits on

Tami- Crosswalk art

Paige- Help set up BEW bill pay with Jamie, Check that Jim was able to get the business license straightened out, Order food for Harvest Dinner

Jeff- Help where needed

Kenny-Help look for new grants to apply for, continue on EV

Kathleen- Help with Rock at bunkhouses, work on the apartment landscaping as weather permits, check

Jamie- Work with Leslie for photos for the bunkhouses, bookkeeping

Kelli-Signage for LCP owned buildings

Leslie-photos for bunkhouses with Jamie

Rikki-Help where needed