LaCrosse Community Partners

Board of Directors meeting 7/14/2023

Present were: Paige, Sarah, Leslie, Alex, Rikki, Jeff, Kenny, Tami, Kelli

Jeff called the meeting to order at **7:00 am**

Minutes from 6/30/23 were presented. Leslie moved, and Alex seconded to approve the minutes as written. Motion passed.

**Financial Report (Paige and Sarah):**

* Sarah was able to renew our business license. She added the ability to hire minors to it so should we need to hire youth, we can.
* Sarah is starting to look into officially changing our name to LaCrosse Community Partner. Paige said she would help with this.
* Officers signed new bank account agreements. The bank needs someone to be the administrator for access to the online banking. Tami moved and Jeff seconded that Paige be the administrator for online baking for all LCP accounts. Motion carried.
* Sarah mentioned that the Executive Director account is no longer in use. It was set up when LCP received a grant for her position, but money no longer goes into that account. Leslie moved and Paige seconded, Sarah has permission to close the Executive Director account. Motion passed.

**Grants:**

* Kenny received $3,000 towards the purchase of PPE for the fire department.
* Kenny has been working with the city about the placement of EV charging stations. He is receiving negative feedback from the city and city council. We are now in discussions about alternative locations for an EV charging station.
* Sarah has sent a message to Tom Kammerzell asking for further explanation of the Brownfield grant.
* Sarah has a grant from the Lewis-Clark Healthcare Foundation. She suggested we could turn part of the Andrus Building into a self-regulated gym. Paige suggested we ask for funds to help with the Harvest Dinner.

**Store Building:**

* After talking to Justin, he does not have time to replace the flooring. Jamie suggested to Sarah that we call Legacy Floors and see if they can do the bathrooms the same time they are doing the flooring in her house. This would help with travel costs.

**Apartments:**

* One of the sprinkler valves has gone bad. Sarah was able to purchase a new one, and Justin will install it.
* Bethany now has a new computer. Weston has it up and running for her. He has her old printer working with it, and Sarah’s old printer.
* LCP needs to purchase a lock box with master keys into the apartments so medical personnel can have access into the apartments during emergencies. Justin has suggested one to order.
**Andrus Building:**
* Sarah was unable to get an ad written up for the Andrus Building. She is hoping to have it done this week.
* It was suggested we call the roofers to see when they are going to finish the roof. We may have to find another roofer to finish the job.
* Sarah visited with Harrison Electric. Their quote to update the wiring and install new light fixtures will not exceed $4,300 + taxes and the electrical permit. Paige moved and Tami seconded we accept the bid and move forward with updating the electrical. Motion passed.

**Cafe:**

* Harrison Electric has not been back to fix the bad ballast. Sarah has talked to them and asked them to come ASAP.
* The group discussed the cafe deficit. It was suggested we require them to be open longer hours if we are going to continue to supplement them despite our lease requirements. No conclusion was reached.

**Bank:** Nothing to report.

**Rockhouses:**

* The cleaning position is currently open again. Bethany is doing the cleaning for the moment. It was suggested that we ask the life guards from the pool if they are interested in cleaning through the summer. Bethany will look into this.
* In cleaning the bunkhouses, we are finding there is a need for garbage service at the facilities so guests don’t have garbage piling up in their rooms for several days. Rikki moved and Kelli seconded we start garbage service for the rock houses.
* We are having problems with making sure the bunkhouses are unlocked when they need to be. It was suggested we order door locks with keypads that can be changed remotely. Sarah will do this.
* The internet is not working in the actual rooms. Justin suggests we look into a mesh system that works off of the electrical. The potential downfalls would be it may not be accessible for the service station and what would protect it from a power surge. More research needs to be done.

**Service Station:** Nothing to report

**Director’s Report:**

* Sarah will be gone from office July 24-28 and will not have cell service. She will be in and out of the office July 31-Aug 4 but in cell service.

Next meeting will be July 28 at 7am in the Gathering Place.

Jeff concluded the meeting at 8:30am.

**Action Items:**

**All: Update community service hours**

Alex- Move forward on getting an agreement for the railroad property the bunkhouse sits on

Tami- Card, Crosswalk art

Paige- Help set up BEW bill pay with Jamie

Jeff- Help where needed

Kenny-Help look for new grants to apply for

Kathleen- Help with Rock at bunkhouses, work on the apartment landscaping as weather permits, check on Andurs roof

Jamie- Work with Leslie for photos for the bunkhouses, bookkeeping

Kelli-Signage for LCP owned buildings

Leslie-photos for bunkhouses with Jamie

Rikki-Help where needed