LaCrosse Community Pride

Board of Directors meeting 1/20/2023

Present were: Paige, Jeff, Tami, Kathleen, Alex, Sarah, Kelli

Jeff called the meeting to order at **7:04am**

Minutes from 1/06/23 were presented. Alex moved and Paige seconded to accept the minutes as read.

**Officer Elections:** Nominations -Jeff-President, Kathleen-Vice-President, Paige-Treasurer, Tami-Secretary. Alex moved and Jamie seconded that accept the following nominations. Motion carried.

**Treasurer's Report (Paige):**

* The B&O letter to be sent to area businesses has been written and reviewed. We are waiting for them to be printed. They will be sent by the end of the month.
* Sarah had a copy of a file retention policy. There was a typo on the top. She will fix the error and it will be voted on at the next meeting.
* Paige and Sarah are also updating an accounting policy on how to handle cash for LCP. Tami is going to get a copy of the school’s cash handling sheet for Sarah to modify.
* Jim is having Bethany continue to use the desktop version of Quickbooks until May. This will allow her to work with the changes Jim made in our books before she switches to Quickbooks online.
* Sarah is going to try to get some training times scheduled for her and Bethany sometime in March or April.

**Grants:**

* Kenny will be applying to the Innovia grant. The maximum amount we can ask for is $20,000. This can go towards administration costs. Paige volunteered to proof read.
* All grants from now on should include 8-10% for administration to help fill the gaps in Sarah’s salary.
* Leslie has turned in all of the receipts for the .09 grant from 2022. We have not heard it was all approved yet.

**Store Building:**

* Council on Aging will be purchasing food for their senior food pantry from Jody. The senior food pantry will be held during senior meals in the cafe.
* The breaker panel for the library is in the back portion of the store that is not accessible to the public. Tami will have to call Jeff or Sarah if she should need into the breaker panels during non-store hours.

**Apartments:** It was noticed that Justin has not started on Bethany’s office.

**Andrus Building:**  Nothing to report

**Cafe:** One of the sink drains is leaking. Justin is waiting on the part to fix it.

**Bank:** Nothing to report.

**Rockhouses:**

* Jamie has been working on furnishings. The design committee will meet after this meeting to work on some final details. Alex will look at the furniture to see if he has any to donate for the time being.
* The design committee has spent $2430 of the $5,000 allotted.
* Sarah will start setting up with Air BnB. It was determined the group would like to stay around $75 per night for renting.
* Jeff would like to start landscaping in early April

**Director’s Report:**

* Sarah asked would like to change the password on an old email account that mostly gets spam. The group determined it would be best to eliminate that email address all together so all email comes to Sarah.
* The group had a total of 1200 hours of volunteer time and $9,198.69 of in-kind donations for 2022. Sarah is sure there were more volunteer hours than that, but no one turned them in. Paige asked if Sarah could set up a sheet in Google Docs so everyone can access it and update it on their own while it is fresh on their minds.
* There has been a pledge of $100,000 to LCP Main Street from The McGregor Company.
* Sarah will be attending the Main Street Executive Directors conference virtually next week. She has been asked to speak about the Harvest Dinner on Main Street this fall.

**LCP Tenant Contacts:** There needs to be a policy for the building tenants on who to call in the case of an emergency or grievance. They should not call board members without first going through Sarah, the board chair, and executive officers. Sarah and Paige will work on this.

**ByLaws:** Article I. Insert “LCP” in place of “corporation.” Eliminate the word “be” in Section 2. Eliminate all of Section 4.

**Other business:**

* The speeder cars will be available for the public to ride Sunday of Farmers’ Festival, June 25. They will run from LaCrosse to Pampa. We will need to provide breakfast and lunch for the car operators.
* The company who had the tiles flooded over Christmas. They are going out of business. Tami is looking for another company.

Next meeting is February 3 at 7am in the Gathering Place. Jim will be joining us to discuss Quickbooks.

Pagie concluded the meeting at 8:20am.